



DOMINICAN UNIVERSITY COLLEGE

**Faculty of Theology
Undergraduate Studies**

STUDENT'S

MANUAL

2009-2010

Faculty of Theology

Practical Guidebook for Students

Scholarship and Academic Responsibilities	3
General Information	3
Overview of the program	5
Trimestrial schedules.....	6
Timetable	8
Papers and Dissertations.....	16
General Information	16
End-of-Term Exams	18
General Information	18
Academic year 2009-2010	19
Degrees.....	20
Certificate in Theological Studies.....	20
Bachelor in Theology: B.Th.....	20
General Information	21
Deadlines.....	23

Although we promote the use of inclusive language, it has been omitted here for the sake of brevity

ACADEMIC YEAR 2009-2010

SCHOLARITY AND ACADEMIC RESPONSABILITIES

GENERAL INFORMATION

Scholarity

The normal scholarity for undergraduate studies in Theology is 30 credits per year. A student is considered full-time if he is registered for at least 9 credits per term.

Basic Program

In contrast to the graduate studies program, in which obligatory courses are reduced to a minimum, the undergraduate program, whose aim is to provide a broad overview of the Christian Mystery along with the acquisition of knowledge and basic skills, requires 24 credits per year.

Electives

Each student will complete the basic program by choosing courses among those offered in the program of electives, which varies from year to year. The focus is on contemporary questions and problems that affect the Christian conscience and the life of the Church. Undergraduate students may also take a Philosophy course (3 credits) in order to complete their program requirements.

Prerequisites

Undergraduate students must have a sufficient knowledge of Latin and also of the rules of scientific methodology. Courses in these subjects are offered and are obligatory for those who cannot fulfill these prerequisites before being admitted.

Biblical Greek

Knowledge of Biblical Greek is required only for the graduate studies program. However, it is strongly recommended that all students acquire knowledge of this language at the undergraduate level, as it is most advantageous, especially for the study of the New Testament and of the Fathers of the Church.

Supplementary Credits

Credits for Ancient Language courses are not integrated in the total scholarity (90 credits) required to obtain an undergraduate degree. However, Greek and Hebrew (3 credits each) are credited at the graduate level, if a student pursues his studies at this level.

Attendance

Students must attend all meetings of the courses for which they are registered. In case of absence, the Professor must be notified.

Timetables

Courses are normally grouped either in the mornings or the evenings, in order to allow for longer periods of personal work. As a rule, a 15 hours course requires 30 hours of personal work.

Tutorials

Upon agreement with the Dean, undergraduate students who have amassed 45 credits with an overall average of 80% can take courses in the form of tutorials if normal attendance is not possible and if the professors concerned deem it possible and agree to direct the work, a credit in tutorial form is equivalent to 45 hours of personal work. In the case of a 3 credit tutorial, the mode of evaluation will entail at least one paper or a written exam. Tutorial registration forms are available at room 207.

Program of Studies

See the next page for the list of courses, both required and elective, offered this year.

Timetables

See pages 8 - 15 for a detailed timetable of courses for each program. Required and optional courses are indicated by a course number and the name of the Professor.

Course Selection

Students must submit their course selection on the day of registration: **September 8th** for the Fall Term and **January 4th** for the Winter Term. To register, students must fill out the COURSE REGISTRATION FORM and return it to the Dean.

Hebrew

The Hebrew course will be given if at least five students register for it.

OVERVIEW OF THE PROGRAM

REQUIRED COURSES

SOURCES

TH.E 111	An Introduction to the Study of the Pentateuch	3 cr.
TH.E 212	New Testament: Synoptic Gospel	3 cr.
TH.E 213	History of the Church: The Middle Ages	3 cr.

THEOLOGICAL REFLECTION:

God

TH.E 121	Revelation	3 cr.
TH.E 123	The Mystery of God	6 cr.

Human Being

TH.E 131	Theological Anthropology	3 cr.
TH.E 132	Fundamental Moral Theology	3 cr.

ELECTIVE PROGRAM

TH.E 011A	Christian Latin	3 cr.
TH.E 011B	Biblical Greek	3 cr.
TH.E. 011C	Biblical Hebrew	3 cr.
TH.E 3526	Biblical Stories of Human Failure	1 cr.
TH.E 3527	An Introduction to the Psalms and Other Wisdom Books	3 cr.
TH.E 3626	How can a family be christian?	1 cr.
TH.E 3711	Thomas More and Spiritual Life	1 cr.
TH.E 3746	History of the Catholic Church in Canada	3 cr.

TRIMESTRIAL SCHEDULES

FALL TRIMESTER (SEPTEMBER - DECEMBER)

REQUIRED COURSES

		Professor	Room
TH.E 212	New Testament: Synoptic Gospel	R. Jaworski	221
TH.E 123	The Mystery of God	L. Roy	221
TH.E 132	Fundamental Moral Theology	D. Caenepeel	221

ELECTIVE PROGRAM

TH.E 3526	Biblical Stories of Human Failure	W. Vogels	219
TH.E 3527	An Introduction to the Psalms and Other Wisdom Books	H. Tremblay	221
TH.E 3711	Thomas More and Spiritual Life	P. Allard	221

WINTER TRIMESTER (JANUARY – APRIL)

REQUIRED COURSES

		Professor	Room
TH.E 111	An Introduction to the Study of the Pentateuch	H. Tremblay	221
TH.E 213	History of the Church: The Middle Ages	C. Auger	221
TH.E 121	Revelation	L. Roy	221
TH.E 131	Theological Anthropology	P. Allard	221

ELECTIVE PROGRAM

TH.E 3626	How can a family be christian?	M. Allard	219
TH.E 3746	History of the Catholic Church in Canada	C. Auger	221

THEOLOGY

SEPTEMBER 2009

HRS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.		1	2	3	4	5
8:30 a.m. 1:30 p.m. 7:00 p.m.	7 LABOR DAY	8 REGISTRATION	9 <i>TH.E 3527 H. Tremblay</i>	10 THE 132 D. Caenepeel <i>TH 011A Latin A. Kaumba</i>	11 THE 123 L. Roy <i>Methodology D. Caenepeel</i>	12
8:30 a.m. 1:30 p.m. 7:00 p.m.	14 THE 123 L. Roy THE 3526 W. Vogels	15 <i>TH.E 212 R. Jaworski</i>	16 <i>TH.E 3527 H. Tremblay</i>	17 THE 132 D. Caenepeel <i>TH 011A Latin A. Kaumba</i>	18 THE 123 L. Roy	19
8:30 a.m. 1:30 p.m. 7:00 p.m.	21 THE 123 L. Roy * <i>TH 011B Grec M. Gourgues</i> THE 3526 W. Vogels	22 <i>TH.E 212 R. Jaworski</i>	23 <i>TH.E 3527 H. Tremblay</i>	24 THE 132 D. Caenepeel <i>TH 011A Latin A. Kaumba</i>	25 THE 123 L. Roy	26
8:30 a.m. 1:30 p.m. 7:00 p.m.	28 THE 123 L. Roy * <i>TH 011B Grec M. Gourgues</i> THE 3526 W. Vogels	29 <i>TH.E 212 R. Jaworski</i>	30 <i>TH.E 3527 H. Tremblay</i>			

* = from 2:30 to 4:30 p.m.

THEOLOGY

OCTOBER 2009

HRS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.				1	2	3
				THE 132 D. Caenepeel <i>TH 011A Latin</i> A. Kaumba	THE 123 L. Roy <i>Methodology</i> D. Caenepeel	
8:30 a.m. 1:30 p.m. 7:00 p.m.	5	6	7	8	9	10
	THE 123 L. Roy * <i>TH 011B Grec</i> M. Gourgues THE 3526 W. Vogels	<i>THE 212</i> R. Jaworski	<i>THE 3527</i> H. Tremblay	THE 132 D. Caenepeel <i>TH 011A Latin</i> A. Kaumba	THE 123 L. Roy	
8:30 a.m. 1:30 p.m. 7:00 p.m.	12	13	14	15	16	17
	THANKSGIVING	* <i>TH 011B Grec</i> M. Gourgues <i>THE 212</i> R. Jaworski	<i>THE 3527</i> H. Tremblay	THE 132 D. Caenepeel <i>TH 011A Latin</i> A. Kaumba	THE 123 L. Roy	
8:30 a.m. 1:30 p.m. 7:00 p.m.	19	20	21	22	23	24
	THE 123 L. Roy * <i>TH 011B Grec</i> M. Gourgues THE 3526 W. Vogels	<i>THE 212</i> R. Jaworski	<i>THE 3527</i> H. Tremblay	THE 132 D. Caenepeel <i>TH 011A Latin</i> A. Kaumba	THE 123 L. Roy	
8:30 a.m. 1:30 p.m. 7:00 p.m.	26	27	28	29	30	<u>31</u>
	THE 123 L. Roy * <i>TH 011B Grec</i> M. Gourgues THE 3526 W. Vogels	<i>THE 212</i> R. Jaworski	<i>THE 3527</i> H. Tremblay	THE 132 D. Caenepeel <i>TH 011A Latin</i> A. Kaumba	THE 123 L. Roy	

* = from 2:30 to 4:30 p.m.

THEOLOGY

NOVEMBER 2009

HRS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.	2 THE 123 L. Roy * <i>TH 011B Grec</i> <i>M. Gourgues</i> THE 3526 - Exam	3 <i>THE 212</i> <i>R. Jaworski</i>	4 <i>THE 3527</i> <i>H. Tremblay</i>	5 THE 132 D. Caenepeel <i>TH 011A Latin</i> <i>A. Kaumba</i>	6 THE 123 L. Roy	7 THE 3711 P. Allard
8:30 a.m. 1:30 p.m. 7:00 p.m.	9 THE 123 L. Roy * <i>TH 011B Grec</i> <i>M. Gourgues</i>	10 <i>THE 212</i> <i>R. Jaworski</i>	11 <i>THE 3527</i> <i>H. Tremblay</i>	12 THE 132 D. Caenepeel <i>TH 011A Latin</i> <i>A. Kaumba</i>	13 THE 123 L. Roy	14 THE 3711 P. Allard
8:30 a.m. 1:30 p.m. 7:00 p.m.	16 THE 123 L. Roy * <i>TH 011B Grec</i> <i>M. Gourgues</i>	17 <i>THE 212</i> <i>R. Jaworski</i>	18 <i>THE 3527</i> <i>H. Tremblay</i>	19 THE 132 D. Caenepeel <i>TH 011A Latin</i> <i>A. Kaumba</i>	20 THE 123 L. Roy	21 THE 3711 P. Allard
8:30 a.m. 1:30 p.m. 7:00 p.m.	23 THE 123 L. Roy	24 <i>THE 212</i> <i>R. Jaworski</i>	25 <i>THE 3527</i> <i>H. Tremblay</i>	26 THE 132 D. Caenepeel <i>TH 011A Latin</i> <i>A. Kaumba</i>	27 THE 123 L. Roy	28 THE 3711 P. Allard
8:30 a.m. 1:30 p.m. 7:00 p.m.	30 THE 123 L. Roy * <i>TH 011B Grec</i> <i>M. Gourgues</i>					

* = from 2:30 to 4:30 p.m.

THEOLOGY

DECEMBER 2009

HRS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.		1	2	3	4	5
		<i>THE 212</i> <i>R. Jaworski</i>	<i>THE 3527</i> <i>H. Tremblay</i>	THE 132 D. Caenepeel <i>TH 011A Latin</i> <i>A. Kaumba</i>	THE 123 L. Roy	THE 3711 Exam
8:30 a.m. 1:30 p.m. 7:00 p.m.	7	8	9	10	11	12
	THE 123 L. Roy <i>THE 212</i> <i>R. Jaworski</i>	<i>THE 212</i> <i>R. Jaworski</i>	THE 123 L. Roy <i>THE 3527</i> <i>H. Tremblay</i>	THE 132 D. Caenepeel <i>TH 011A Latin</i> <i>A. Kaumba</i>	THE 123 L. Roy	
8:30 a.m. 1:30 p.m. 7:00 p.m.	14	15	16	17	18	19
	_____	_____	EXAMS	_____	_____	_____
8:30 a.m. 1:30 p.m. 7:00 p.m.	21	22	23	24	25	26
					HOLIDAY	HOLIDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.	28	29	30	31		

THEOLOGY

JANUARY 2010

HRS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.					1 HOLIDAY	2
8:30 a.m. 1:30 p.m. 7:00 p.m.	4 THE 121 L. Roy	5 <i>THE 131</i> <i>P. Allard</i>	6 <i>THE 3746</i> <i>C. Auger</i>	7 THE 111 H. Tremblay	8 THE 213 C. Auger	9
8:30 a.m. 1:30 p.m. 7:00 p.m.	11 THE 121 L. Roy * <i>TH 011B Grec</i> <i>M. Gourgues</i> THE 3626 M. Allard	12 <i>THE 131</i> <i>P. Allard</i>	13 <i>THE 3746</i> <i>C. Auger</i>	14 THE 111 H. Tremblay	15 THE 213 C. Auger	16
8:30 a.m. 1:30 p.m. 7:00 p.m.	18 THE 121 L. Roy * <i>TH 011B Grec</i> <i>M. Gourgues</i> THE 3626 M. Allard	19 <i>THE 131</i> <i>P. Allard</i>	20 <i>THE 3746</i> <i>C. Auger</i>	21 THE 111 H. Tremblay	22 THE 213 C. Auger	23 ST. THOMAS
8:30 a.m. 1:30 p.m. 7:00 p.m.	25 THE 121 L. Roy * <i>TH 011B Grec</i> <i>M. Gourgues</i> THE 3626 M. Allard	26 <i>THE 131</i> <i>P. Allard</i>	27 <i>THE 3746</i> <i>C. Auger</i>	28 THE 111 H. Tremblay	29 THE 213 C. Auger	<u>30</u>

* = from 2:30 to 4:30 p.m.

THEOLOGY

FEBRUARY 2010

HRS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.	1 THE 121 L. Roy * <i>TH 011B Grec</i> M. Gourgues THE 3626 M. Allard	2 <i>THE 131</i> P. Allard	3 <i>THE 3746</i> C. Auger	4 THE 111 H. Tremblay	5 THE 213 C. Auger	6
8:30 a.m. 1:30 p.m. 7:00 p.m.	8 THE 121 L. Roy * <i>TH 011B Grec</i> M. Gourgues THE 3626 M. Allard	9 <i>THE 131</i> P. Allard	10 <i>THE 3746</i> C. Auger	11 THE 111 H. Tremblay	12 THE 213 C. Auger	13
8:30 a.m. 1:30 p.m. 7:00 p.m.	15 _____	16 _____	17 _____	18 _____	19 _____	20 _____
	STUDY WEEK					
8:30 a.m. 1:30 p.m. 7:00 p.m.	22 THE 121 L. Roy * <i>TH 011B Grec</i> M. Gourgues THE 3626 M. Allard	22 <i>THE 131</i> P. Allard	24 <i>THE 3746</i> C. Auger	25 THE 111 H. Tremblay	26 THE 213 C. Auger	27
8:30 a.m. 1:30 p.m. 7:00 p.m.						

* = from 2:30 to 4:30 p.m.

THEOLOGY

MARCH 2010

HRS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.	1 THE 121 L. Roy * TH 011B Grec M. Gourgues THE 3626 - Exam	2 <i>THE 131</i> <i>P. Allard</i>	3 <i>THE 3746</i> <i>C. Auger</i>	4 THE 111 H. Tremblay	5 THE 213 C. Auger	6
8:30 a.m. 1:30 p.m. 7:00 p.m.	8 THE 121 L. Roy * TH 011B Grec M. Gourgues	9 <i>THE 131</i> <i>P. Allard</i>	10 <i>THE 3746</i> <i>C. Auger</i>	11 THE 111 H. Tremblay	12 THE 213 C. Auger	13
8:30 a.m. 1:30 p.m. 7:00 p.m.	15 THE 121 L. Roy * TH 011B Grec M. Gourgues	16 <i>THE 131</i> <i>P. Allard</i>	17 <i>THE 3746</i> <i>C. Auger</i>	18 THE 111 H. Tremblay	19 THE 213 C. Auger	20
8:30 a.m. 1:30 p.m. 7:00 p.m.	22 THE 121 L. Roy * TH 011B Grec M. Gourgues	23 <i>THE 131</i> <i>P. Allard</i>	24 <i>THE 3746</i> <i>C. Auger</i>	25 THE 111 H. Tremblay	26 THE 213 C. Auger	27
8:30 a.m. 1:30 p.m. 7:00 p.m.	29 THE 121 L. Roy * TH 011B Grec M. Gourgues	30 <i>THE 131</i> <i>P. Allard</i>	31 <i>THE 3746</i> <i>C. Auger</i>			

* = from 2:30 to 4:30 p.m.

THEOLOGY

APRIL 2010

HRS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.				1 HOLY THURSDAY	2 GOOD FRIDAY	3 ESTER VIGIL
8:30 a.m. 1:30 p.m. 7:00 p.m.	5 EASTER MONDAY	6 <i>THE 131 P. Allard</i>	7 THE 213 C. Auger THE 3746 C. Auger	8 THE 111 H. Tremblay	9 THE 213 C. Auger	10
8:30 a.m. 1:30 p.m. 7:00 p.m.	12 THE 121 L. Roy	13 <i>THE 131 P. Allard</i>	14 <i>THE 3746 C. Auger</i>	15 THE 111 H. Tremblay	16 THE 111 H. Tremblay	17
8:30 a.m. 1:30 p.m. 7:00 p.m.	19 <hr/>	20 <hr/>	21 EXAMS	22 <hr/>	23 <hr/>	24 <hr/>
8:30 a.m. 1:30 p.m. 7:00 p.m.	26	27	28	29	30	

PAPERS AND DISSERTATIONS

GENERAL INDICATIONS

SESSION METHODOLOGY REQUIRED

Two meetings **are compulsory** for all new students will be held on the following dates:

Friday, September 11 from 1:30 to 3:30 pm at Room 201

Friday, October 2 from 1:30 to 3:30, Room 201

Papers for the First Term

During the Fall Term, every student registered for the Bachelor's degree (B.Th.) must submit two papers in Theology. These papers pertain to subject matters of the Fall Term's required and elective programs. Each is 7-8 pages in length and consists in either discussion of a specific problem or a reading report.

Choice of Forms of Papers

One of the following forms of papers can be chosen: preparation of a dossier; grid-guided research (Scripture or History of the Church courses). The latter form is strongly recommended for first-year students as it helps one to become familiar with work tools, text analysis and secondary literature.

Evaluation

If a student so wishes, the two written exercises of the Autumn semester will count for 30% of the evaluation for the courses concerned. Moreover, a professor may make any form of evaluation he or she judges appropriate in connection with a course count for up to 30% of the final mark, it being understood that this evaluation will not be made during the actual class time. It is to be noted that a student who has already had a short exercise and/or dissertation count for 30% in the final evaluation of a given matter will not be eligible to benefit from this other 30%.

Dissertation

During the Winter Term, every student registered for the Bachelor's degree (B.Th.) or the Certificate in Theological Studies (C.T.S.) must submit a dissertation (approx. 15 pages, not exceeding 20 pages) on a topic of his own choice within the year's program. Students registered for the B.Th (3 years) will choose the topic of their dissertations alternatively and according to their preference in a) Positive Theology (Scripture and History of the Church), b) Dogmatic Theology and c) Moral Theology.

Presentation

Papers and dissertations must be typed (double-spaced) and presented according to the rules of scientific methodology.

Deadlines

Papers and dissertations must be submitted on the set due dates. Any lateness not justified to the Dean will affect the Professor's evaluation of the student. If an extension is needed, students must first make this known to the Dean and then fill out the proper form.

Tutoring

Students wishing closer supervision in their work should approach the professor they think appropriate as a tutor in the subject matter.

ACADEMIC YEAR 2009-2010

Choice of topics for Fall Term papers

Topics for the two Fall Term papers must be submitted by **September 30**. Students must fill out the CHOICE OF PAPERS / DISSERTATION form (available at room 207) and return it to the Dean.

Choice of topic for Winter Term dissertation

The topic for the Winter Term dissertation must be submitted by **January 29**. Students must fill out the CHOICE OF PAPERS / DISSERTATION form and return it to the Dean.

Topics for the dissertation will be chosen alternatively (as previously mentioned) among the following courses:

- Positive Theology: TH.E 212; TH.E 111; TH.E 213
- Dogmatic Theology: TH.E 121; TH.E 123; TH.E 131
- Moral Theology: TH.E 132; TH.E 231

Deadlines

For the Fall Term, the first paper must be handed in (at the Administrative Assistant's office, room 209) by **October 28** and the second paper by **November 23**. For the Winter Term dissertation, the due date is **March 11**.

END-OF-TERM EXAMS

GENERAL INFORMATION

Exams

Besides papers and dissertation, the evaluation of students includes an exam session at the end of every term.

Written Exams

Students must pass a written exam every year in four pre-set subject matters: Scripture (Old or New Testament), or History of the Church, Dogmatic Theology and Moral Theology:

- Every term, two subject matters (one in Positive Theology; the other in Speculative Theology) will be pre-set for the written exam:
- For every 3 credits course, students will prepare six questions, among which two will be drawn at the beginning of the exam: students then choose the one they wish to answer.
- For courses less than 3 credits, the number of questions to be prepared can be found on the next page; only one question will then be drawn at the beginning of the written exam.

Oral Exam

For all other courses, students have the choice between a written or an oral exam; however, students must take at least one oral exam per term.

- For the written exams, see the procedure described above.
- Oral exams for all courses last 20 minutes.

Final Exam

In order to obtain the Bachelor's degree, the student must have a comprehensive exam comprising of a written component and an oral component in the last semester of the programme. This exam covers a list of 30 questions prepared by the students; the same ones that are given each year for the required courses. The student must choose 10 questions from each year of the programme making sure that all the subject areas are covered. In the last semester, when the comprehensive exam is being taken, students will not be required to take individual exams for the required courses.

Supplementary Exam

In the event of a failure, students have the right to one supplementary exam.

ACADEMIC YEAR 2009-2010

In accordance with the procedures described above, the following modes of examination will obtain:

questions

Fall Trimester

Written Exams

TH.E 212	New Testament: Synoptic Gospel	6
TH.E 132	Fundamental Moral Theology	6

Written or Oral Exams

TH.E 123	The Mystery of God	12
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Winter Trimester

Written exams

TH.E 121	Revelation	6
TH.E 131	Theological Anthropology	6

Written or Oral Exams

TH.E 111	An Introduction to the Study of the Pentateuch	6
TH.E 213	History of the Church: The Middle Ages	6

Choice of Examination Mode

Each student will indicate his choice of examination mode by **November 20** for the Fall Term and by March 19 for the Winter Term. The appropriate form should be submitted to the Faculty Secretariate (room 207).

Examination Questions

Professors will begin the distribution of examination questions **November 23** for the Fall Term and **March 22** for the Winter Term.

DEGREES

Certificate of Theological Studies

A Certificate of Theological Studies can be obtained if the following conditions are met:

- a) one must have completed studies at the College level (or the equivalent), thus being eligible for the Theology Faculties of Canadian Universities;
- b) Upon agreement with the proper authorities, register in a 30 credits program, attend all courses of this program, write a dissertation and successfully pass the written and oral exams in each of these courses.
- c) obtain no mark lower than 60%;
- d) meet the above-mentioned conditions within a maximum delay of five years.

Bachelor of Theology: B.Th.

In order to be eligible for undergraduate studies in Theology, a student must have obtained the degree of Bachelor of Arts (B.A.) or have completed those studies at the College level which render one eligible for the Theology Faculties of Canadian Universities.

- In order to take full advantage of the theological formation dispensed by the Faculty, it is advised to acquire beforehand a solid formation in Philosophy.
- Given the amount of attention that the Faculty accords to the sources, knowledge of Latin is required. Biblical Greek is required only for admission to graduate studies (M.Th. and M.A.Th.); however the study of this language is strongly recommended as early as the undergraduate level.

The Bachelor of Theology program is spread over a period of three years: each year comprises a minimum of 30 credits and aims at giving a general theological formation, necessary for any true research in Theology.

Papers, Dissertation and Exams

Students must attend all courses of the program, and also submit papers and a dissertation. In addition to written or oral exams for each course, students must also pass a 4-hour written exam and a 45 minutes oral exam based on questions (30) covering the first three years of Theology.

Requirements

In order to obtain the Bachelor of Theology degree, students must have maintained a 65% average per year (including the final exam) and have received no mark lower than 60%.

In the event of a failure, students have the right to a supplementary exam. A failure in more than three courses, a failure at the supplementary exam or an overall yearly average less than 65% is equivalent to the failure of the whole year.

Time limit for the final exam

Students registered for the B.Th. on a full-time basis (3 years or equivalent time period) will normally take the final exam at the end of the third year. The maximum delay between the end of the scholarship and the final exam (as well as the submission of papers and the dissertation) is 12 months.

Students who do not take the final exam immediately after the end of their last term must take the exams for each course of that term, in addition to the final exam.

GENERAL INFORMATION

Attention !!

Please bring back your filled and signed inscription form at the deadline date, the lateness won't be tolerated. A **fine of \$5.00 / day** will be charged until the form is in.

Changes in course selection, papers and dissertation topics, degrees, etc

Any changes in course selection, topics for papers and dissertation, type of degree, full-time/part-time registration and extension periods for papers/dissertation or exams must be authorized by the Dean. Requests for these changes must be submitted in writing to the Dean (appropriate forms can be obtained in room 209).

Consulting the Dean

If students wish to see the Dean, Sr. Marie-Thérèse Nadeau, she will normally be in her office (room 310) daily at 11h20 a.m. Otherwise, appointments have to be scheduled.

Professors

Professors are more than willing to meet students and help them out in their studies. However, Professors request that appointments be made with them in order to better plan their work and use of time.

Administratives services

In order to ensure a smooth running of the administratives services, please note the following distribution of responsibilities:

Academic Affairs Agent – (room 209)

- informations or corrections concerning academic dossiers
- exam results
- loans and bursaries
- submitting papers and dissertations
- submitting course selection, withdrawal, full-time/part-time registration forms
- letters of recommendation
- income tax receipt

Reception Services Agent – (room 206)

- student card
- changes of address

Academic Services Agent – (room 207)

- submitting exam selection forms
- codes and payments for photocopies
- information on courses (timetables, credits, rooms),

Secretary Treasurer – (room 303)

- Payment of tuition fees

Library hours :

Monday to Thursday	8:30 a.m. – 9:00 p.m.
Friday	8:30 a.m. – 8:00 p.m.
Saturday	8:30 a.m. – 4:00 p.m.

Any changes will be posted on the Library door.

DEADLINES

Course selection - Fall Term

September 8 - Deadline for changes in course selection: **September 25**.
COURSE REGISTRATION FORM, to be submitted to the Dean

Deadline for course withdrawal

October 9 – without mention of failure

Choice of topics for papers – Fall Term

September 30 - Fill out the appropriate form and submit to the Dean, room 310

Choice of type of exam (written or oral): Fall Term

November 20- Submit appropriate form, room 207

Papers

First paper, Deadline: **October 28** - **Second paper**, Deadline: **November 23**
Submit, room 209

Course selection - Winter Term

January 4 - Deadline for changes in course selection: **January 22**
COURSE REGISTRATION FORM, to be submitted to the Dean

Deadline for course withdrawal

February 5 – without mention of failure

Choice of topic for dissertation

January 29
Fill out the appropriate form and submit to the Dean, room 310

First 20 questions for B.Th Exam

February 10 - Submit to the Dean

Dissertation

March 11 - Submit, room 209

Choice of type of exam (written or oral): Winter Term

March 19 - Submit appropriate form, room 207

Last 10 questions for B.Th Exam

March 26 - Submit to the Dean

CHOICE OF EXAMINATION

(N.B. Separate these forms before submitting them on the indicated date at room 207.)

Theology

FOR NOVEMBER 20th 2009

I wish to take the examination in
the following subjects

written

oral

TH.E 123 The Mystery of God _____ _____

Signature of Student

Student's Name
(in block letters)

Theology

FOR MARCH 19th 2010

I wish to take the examination in
The following subjects

written

oral

TH.E 111 An Introduction to the
Study of the Pentateuch _____ _____

TH.E 213 History of the Church
The Middle Ages _____ _____

Signature of Student

Student's Name
(in block letters)

FACULTY OF THEOLOGY

Name of Student : _____

Degree sought : _____

- I would like to write **my first paper** in the course TH _____

- I would like to write **my second paper** in the course TH _____

IMPORTANT: Form must be submitted to the Dean's office (310) before September 30, 2009.

Final version of your paper must be submitted to room 209 by:

First paper: October 28th 2009

Second paper: November 23rd 2009

FACULTY OF THEOLOGY

Name of Student : _____

Degree sought: _____

- I would like to write my **dissertation** in the course TH _____

IMPORTANT: Form must be submitted before January 29th 2010 to the Dean's office (310).

