



DOMINICAN UNIVERSITY COLLEGE

**Faculty of Theology
Graduate Studies**

**STUDENT'S
MANUAL
2009-2010**

Faculty of Theology

Student's Manual

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Academic Year 2009-2010

OVERVIEW OF THE PROGRAM

GRADUATE STUDIES PROGRAM

REQUIRED COURSES 6 CR

TH 4241	Marriage, Love and Relations between Husbands and Wives in the N.T. / Mariage, amour et communauté conjugale dans le Nouveau Testament	3 cr.
TH 4803	The theological discours in the contemporary ethical debates / Le discours théologique dans les débats éthiques contemporains	3 cr.

ELECTIVE PROGRAM

TH 4244	Le mariage dans sa réalité juridique	2 cr.
TH 4506	L'importance et la valeur de la Bible	3 cr.
TH 4242	Le mariage comme sacrement : histoire et théologie	2 cr.
TH 4902	Christian Mysticism	3 cr.
TH 4703	L'Église et les Lumières : au seuil de la modernité	3 cr.

COURSES IN COMMON WITH THE UNDERGRADUATE LEVEL

TH 011A	Le latin des chrétiens	3 cr.
TH 011B	Le grec biblique	3 cr.
TH 011C	L'hébreu biblique	3 cr.
TH 3528	Job ou la souffrance injuste	1 cr.
TH 3590	« Jésus Christ et Jésus Christ crucifié » l'appropriation progressive du mystère de la croix selon le témoignage du Nouveau Testament	1 cr.
TH 3632	Prier à une époque d'efficacité et de rentabilité	1 cr.
TH 3747	Sociologie du catholicisme contemporain	1 cr.
TH 3756	« J'ai écouté le cri de mon peuple » Souffrance et société chez les Pères de l'Église	1 cr.
TH 3757	Introduction à la théologie des Pères de l'Église	1 cr.
TH 3841	Les enjeux éthiques et théologiques de la souffrance	1 cr.
TH.E 011A	Christian Latin	3 cr.
TH.E 011B	Biblical Greek	3 cr.
TH.E. 011C	Biblical Hebrew	3 cr.
TH.E 3526	Biblical Stories of Human Failure	1 cr.
TH.E 3527	An Introduction to the Psalms and Other Wisdom Books	3 cr.
TH.E 3626	How can a family be christian?	1 cr.
TH.E 3711	Thomas More and Spiritual Life	1 cr.
TH.E 3746	History of the Catholic Church in Canada	3 cr.

TRIMESTRIAL SCHEDULES

FALL TRIMESTER (SEPTEMBER-DECEMBER)

Graduate Studies Program	Professor	Room
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Required Courses

TH 4241	Marriage, Love and Relations between Husbands and Wives in the N.T. / Mariage, amour et communauté conjugale dans le Nouveau Testament – 3 cr.	M. Gourgues	202
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Elective Program

TH 4244	Le mariage dans sa réalité juridique – 2 cr.	P. Allard	202
TH 4506	L'importance et la valeur de la Bible – 3 cr.	W. Vogels	202
TH 4242	Le mariage comme sacrement : histoire et théologie – 2 cr.	M-T. Nadeau	202

Courses in common with Undergraduate Level

TH 3632	Prier à une époque d'efficacité et de rentabilité – 1 cr.	B. Demers	221
TH 3841	Les enjeux éthiques et théologiques de la souffrance – 1 cr.	D. Caenepeel	221
TH.E 3526	Biblical Stories of Human Failure – 1 cr.	W. Vogels	219
TH.E 3527	An Introduction to the Psalms and Other Wisdom Books – 3 cr.	H. Tremblay	221
TH.E 3711	Thomas More and Spiritual Life – 1 cr.	P. Allard	221

WINTER TRIMESTER (JANUARY-APRIL)

Graduate Studies Program	Professor	Room
<u>Required Courses</u>		
TH 4803 The theological discourse in the contemporary ethical debates / Le discours théologique dans les débats éthiques contemporains – 3 cr.	D. Caenepeel	202
<u>Elective Program</u>		
TH 4902 Christian Mysticism – 3 cr.	L. Roy	202
TH 4703 L'Église et les Lumières : au seuil de la modernité – 3 cr.	Y-D. Gélinas	202
 Courses in common with Undergraduate Level		
TH 3590 « Jésus Christ et Jésus Christ crucifié » l'appropriation progressive du mystère de la croix selon le témoignage du Nouveau Testament- 1 cr.	M. Gourgues	221
TH 3747 Sociologie du catholicisme contemporain – 1 cr.	E-M. Meunier	221
TH 3756 « J'ai écouté le cri de mon peuple » Souffrance et société chez les Pères de l'Église – 1 cr.	L. Ramos	221
TH 3757 Introduction à la théologie des Pères de l'Église – 1 cr.	L. Ramos	221
TH.E 3626 How can a family be christian? – 1 cr.	M. Allard	219
TH.E 3746 History of the Catholic Church in Canada – 3 cr.	C. Auger	221

THÉOLOGIE 2^e ET 3^e CYCLES / GRADUATE STUDIES IN THEOLOGY

SEPTEMBRE / SEPTEMBER 2009

HRS	LUNDI MONDAY	MARDI TUESDAY	MERCREDI WEDNESDAY	JEUDI THURSDAY	VENDREDI FRIDAY	SAMEDI SATURDAY
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.		1	2	3	4	5
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	7 FÊTE DU TRAVAIL / LABOR DAY	8 INSCRIPTION / REGISTRATION	9 TH 4506 W. Vogels	10	11 8h30-10h30 Méthodologie D. Caenepeel <i>1:30-3:30</i> <i>Methodology</i> D. Caenepeel	12
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	14	15 TH 4241 M. Gourgues	16 TH 4506 W. Vogels	17	18	19
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	21	22 TH 4241 M. Gourgues	23 <i>TH 4506</i> W. Vogels	24	25	26
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	28	29 TH 4241 M. Gourgues	30 <i>TH 4506</i> W. Vogels			

* = une heure / one hour

THÉOLOGIE 2^e ET 3^e CYCLES / GRADUATE STUDIES IN THEOLOGY

OCTOBRE / OCTOBER 2009

HRS	LUNDI MONDAY	MARDI TUESDAY	MERCREDI WEDNESDAY	JEUDI THURSDAY	VENDREDI FRIDAY	SAMEDI SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.				1	2 8h30-10h30 Méthodologie D. Caenepeel 1:30-3:30 Methodology D. Caenepeel	3
8:30 a.m. 1:30 p.m. 7:00 p.m.	5	6 TH 4241 M. Gourgues	7 TH 4506 W. Vogels	8	9	10
8:30 a.m. 1:30 p.m. 7:00 p.m.	12 ACTION DE GRÂCES / THANKSGIVING	13 TH 4241 M. Gourgues	14 TH 4506 W. Vogels	15 TH 4242 M-T. Nadeau	16	17
8:30 a.m. 1:30 p.m. 7:00 p.m.	19	20 TH 4241 M. Gourgues	21 TH 4506 W. Vogels	22 TH 4242 M-T. Nadeau	23	24
8:30 a.m. 1:30 p.m. 7:00 p.m.	26	27 TH 4241 M. Gourgues	28 TH 4506 W. Vogels	29 TH 4242 M-T. Nadeau	30	<u>31</u>

* = une heure / one hour

THÉOLOGIE 2^e ET 3^e CYCLES / GRADUATE STUDIES IN THEOLOGY

NOVEMBRE / NOVEMBER 2009

HRS	LUNDI MONDAY	MARDI TUESDAY	MERCREDI WEDNESDAY	JEUDI THURSDAY	VENDREDI FRIDAY	SAMEDI SATURDAY
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	2	3 TH 4241 M. Gourgues	4 TH 4506 W. Vogels	5 TH 4242 M-T. Nadeau	6	7
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	9	10 TH 4241 M. Gourgues	11 TH 4506 W. Vogels	12 TH 4242 M-T. Nadeau	13 TH 4241 M. Gourgues	14
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	16	17	18 TH 4506 W. Vogels	19 TH 4242 M-T. Nadeau	20	21
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	23	24	25 TH 4506 W. Vogels	26 TH 4242 M-T. Nadeau	27	28
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	30					

* = une heure / one hour

THÉOLOGIE 2^e ET 3^e CYCLES / GRADUATE STUDIES IN THEOLOGY

DÉCEMBRE / DECEMBER 2009

HRS	LUNDI MONDAY	MARDI TUESDAY	MERCREDI WEDNESDAY	JEUDI THURSDAY	VENDREDI FRIDAY	SAMEDI SATURDAY
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.		1 TH 4241 M. Gourgues	2 TH 4506 W. Vogels	3 TH 4242 M-T. Nadeau	4 TH 4241 M. Gourgues	5
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	7 TH 4241 M. Gourgues	8 TH 4241 M. Gourgues	9 TH 4506 W. Vogels	10 TH 4242 M-T. Nadeau	11	12
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	14	15 EXA MENS	16	17 /	18 EXAMS	19
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	21	22	23	24	25 CONGÉ / HOLIDAY	26 CONGÉ HOLIDAY
8:30 a.m. <i>1:30 p.m.</i> 7:00 p.m.	28	29	30	31		

* = une heure / one hour

THÉOLOGIE 2^e ET 3^e CYCLES / GRADUATE STUDIES IN THEOLOGY

JANVIER / JANUARY 2010

HRS	LUNDI MONDAY	MARDI TUESDAY	MERCREDI WEDNESDAY	JEUDI THURSDAY	VENDREDI FRIDAY	SAMEDI SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.					1 CONGÉ HOLIDAYS	2
8:30 a.m. 1:30 p.m. 7:00 p.m.	4	5 TH 4803 D. Caenepeel	6 TH 4902 L. Roy	7 TH 4703 Y-D. Gélinas	8	9
8:30 a.m. 1:30 p.m. 7:00 p.m.	11 <i>TH 4244 P. Allard</i>	12 TH 4803 D. Caenepeel	13 TH 4902 L. Roy	14 TH 4703 Y-D. Gélinas	15	16
8:30 a.m. 1:30 p.m. 7:00 p.m.	18 <i>TH 4244 P. Allard</i>	19 TH 4803 D. Caenepeel	20 TH 4902 L. Roy	21 TH 4703 Y-D. Gélinas	22	23 ST-THOMAS
8:30 a.m. 1:30 p.m. 7:00 p.m.	25 <i>TH 4244 P. Allard</i>	26 TH 4803 D. Caenepeel	27 TH 4902 L. Roy	28 TH 4703 Y-D. Gélinas	29	<u>30</u>

* = une heure / one hour

THÉOLOGIE 2^e ET 3^e CYCLES / GRADUATE STUDIES IN THEOLOGY

FÉVRIER / FEBRUARY 2010

HRS	LUNDI MONDAY	MARDI TUESDAY	MERCREDI WEDNESDAY	JEUDI THURSDAY	VENDREDI FRIDAY	SAMEDI SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.	1 <i>TH 4244</i> <i>P. Allard</i>	2 TH 4803 D. Caenepeel	3 TH 4902 L. Roy	4 TH 4703 Y-D. Gélinas	5	6
8:30 a.m. 1:30 p.m. 7:00 p.m.	8 <i>TH 4244</i> <i>P. Allard</i>	9 TH 4803 D. Caenepeel	10 TH 4902 L. Roy	11 TH 4703 Y-D. Gélinas	12	13
8:30 a.m. 1:30 p.m. 7:00 p.m.	15 STUDY WEEK	16 STUDY WEEK	17 / SE	18 MAINE	19 DE LEC	20 TURE
8:30 a.m. 1:30 p.m. 7:00 p.m.	22 <i>TH 4244</i> <i>P. Allard</i>	22 TH 4803 D. Caenepeel	24 TH 4902 L. Roy	25 TH 4703 Y-D. Gélinas	26	27
8:30 a.m. 1:30 p.m. 7:00 p.m.						

* = une heure / one hour

THÉOLOGIE 2^e ET 3^e CYCLES / GRADUATE STUDIES IN THEOLOGY

MARS / MARCH 2010

HRS	LUNDI MONDAY	MARDI TUESDAY	MERCREDI WEDNESDAY	JEUDI THURSDAY	VENDREDI FRIDAY	SAMEDI SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.	1 <i>TH 4244</i> <i>P. Allard</i>	2 TH 4803 D. Caenepeel	3 TH 4902 L. Roy	4 TH 4703 Y-D. Gélinas	5	6
8:30 a.m. 1:30 p.m. 7:00 p.m.	8 <i>TH 4244</i> <i>P. Allard</i>	9 TH 4803 D. Caenepeel	10 TH 4902 L. Roy	11 TH 4703 Y-D. Gélinas	12	13
8:30 a.m. 1:30 p.m. 7:00 p.m.	15 <i>TH 4244</i> <i>P. Allard</i>	16 TH 4803 D. Caenepeel	17 TH 4902 L. Roy	18 TH 4703 Y-D. Gélinas	19	20
8:30 a.m. 1:30 p.m. 7:00 p.m.	22	23 TH 4803 D. Caenepeel	24 TH 4902 L. Roy	25 TH 4703 Y-D. Gélinas	26	27
8:30 a.m. 1:30 p.m. 7:00 p.m.	29	30 TH 4803 D. Caenepeel	31 TH 4902 L. Roy			

* = une heure / one hour

THÉOLOGIE 2^e ET 3^e CYCLES / GRADUATE STUDIES IN THEOLOGY

AVRIL / APRIL 2010

HRS	LUNDI MONDAY	MARDI TUESDAY	MERCREDI WEDNESDAY	JEUDI THURSDAY	VENDREDI FRIDAY	SAMEDI SATURDAY
8:30 a.m. 1:30 p.m. 7:00 p.m.				1 JEUDI SAINT / HOLY THURSDAY	2 VENDREDI SAINT / HOLY FRIDAY	3 SAMEDI SAINT / EASTER VIGIL
8:30 a.m. 1:30 p.m. 7:00 p.m.	5 LUNDI DE PÂQUES / EASTER MONDAY	6 TH 4803 D. Caenepeel	7 TH 4902 L. Roy	8 TH 4703 Y-D. Gélinas	9	10
8:30 a.m. 1:30 p.m. 7:00 p.m.	12	13 TH 4803 D. Caenepeel	14 TH 4902 L. Roy	15 TH 4703 Y-D. Gélinas	16 TH 4703 Y-D. Gélinas	17
8:30 a.m. 1:30 p.m. 7:00 p.m.	19 <hr/>	20 EXA MENS	21	22 /	23 EXAMS	24 <hr/>
8:30 a.m. 1:30 p.m. 7:00 p.m.	26	27	28	29	30	

* = une heure / one hour

ACADEMIC REGULATIONS FOR GRADUATE STUDIES

OBJECTIVES

While aspiring to continue where the undergraduate level left off, Graduate Studies aim at a different objective. It is no longer a question of acquiring the basics of research or presenting a comprehensive view of the central issues in Theology. Graduate Studies aim at building on this basic undergraduate foundation. In this respect, the student:

- will be able to deepen their reflection on an aspect of a problem seen at the undergraduate level; to study key questions that affect the Church today; or to participate, with regards to a given subject, in interdisciplinary projects concerning Exegetes, Theologians, and Historians;
- will be able to take on the task of scientific work in Theology while perfecting methods used at the undergraduate level or by acquiring other skills needed for research.

In order to favour interdisciplinary collaboration, meetings, relating to courses and seminars and/or involving various disciplines and concerned specialists, will be held.

SESSION METHODOLOGY REQUIRED

Two meetings **are compulsory** for all students will be held on the following dates:

Friday, September 11 from 1:30 to 3:30 pm at Room 201

Friday,, October 2 from 1:30 to 3:30, Room 201

SCHOLARITY

Courses

At the graduate level, emphasis is strongly placed on the student's personal work:

- the courses, not as numerous as in the undergraduate level, aim at enlarging the student's reflection on one or several theological problems.

Seminars

- Seminars allow for the acquisition of a more developed knowledge of an area in Theology and the progressive mastering of methods through the study of a particular question under the advisement of a professor. Also, seminars permit the disciplined exchange of ideas in addition to collaborative research.

Final Exam

- The Final Exam consists of a limited number of questions, requiring of the student a scientific knowledge of the Christian mystery and a rigorous method.

Thesis

- The research thesis allows the student to work on one question and to expound their method. This thesis must follow the requirements listed further below according to whether the student is enrolled in a Masters of Theology (in the fourth year term) or Masters of Arts in Theology (at the end of the fifth year).

Seminar Reports

- Participation in seminars includes, in the course of the trimester, writing a paper of around twenty pages, in accordance to the requirements given by the professor.

Tutorials

- The thesis advisor can also take on the role of tutor. This also pertains to areas external to the topic of the thesis.

GRADUATE STUDIES COURSE PROGRAM

Graduate studies in theology can be completed in one year (Master in Theology) or two years (Master of Arts in Theology). These studies are aimed at furthering education received at the undergraduate level. Students will:

- further a reflection on a theme approached at the undergraduate level; study some of the principal issues concerning Church; or undertake a multidisciplinary reflection on a given subject (exegesis, theology, philosophy, history).
- develop methods used at the undergraduate level or explore new research instruments necessary for research and scientific work in theology.

The Graduate Studies program includes:

- two required seminars, on topics that vary from year to year, aiming at a systematic analysis of an exegetical, historical, patristic or theological issue.
- optional Masters level courses, on topics that vary from year to year regarding various theological subjects. Among such subjects are the sacraments of marriage and of penance, offered alternately each year.
- optional undergraduate theology courses or philosophy graduate courses, which allow students to complete their program according to their interests

DEGREES

Masters in Theology

Admission

Admission to the Masters in Theology requires that the student:

- obtained an average mark of 70% during his/her undergraduate studies;
- have at least a working knowledge of two languages: French, English;
- have knowledge of Latin and Greek. The possibility of admission of the student who does not have any previous knowledge of these languages and who cannot acquire one before the beginning of the Masters program will be considered as an individual case at the time of admission.

Scholarship

The Masters in Theology program consists of a total of 24 credits and is completed over the course of a year or 3 trimesters: 2 trimesters of scholarship or 18 credits and 1 trimester during which the student will write the masters thesis. The requirements of scholarship are as follows:

- 6 Seminar credits;
- At least 6 credits within the Graduate Studies Course Program;
- A maximum of 6 credits of courses in common with the undergraduate level and tutorials;
- Exams 6 credits, detailed in the next paragraph.

Exams

The student must follow the course program and take part in research seminars. In addition to written or oral exams for each of the courses in the program, the student is required to pass, during their scholarship, an oral Candidacy exam of 1 hour before a committee of 2 members of the faculty. This Candidacy exam consists of 9 important subjects in Theology, structured as follows:

- 3 subjects in relation to theological questions studied at the undergraduate level and researched in more detail at the graduate level;
- 3 subjects in relation to theological questions studied at the graduate level;
- 3 subjects in relation to the thesis research domain.

Thesis

Beyond satisfying the requirements of scholarship, the student must choose a member of the faculty to advise them on a chosen thesis topic. This thesis must be at least 50 pages. It must illustrate the student's ability to carry out theological work and a good knowledge of the scientific research areas on the chosen thesis topic. The thesis must be completed within 2 years, at the latest, after having completed scholarship. The student defends hi/her thesis before a jury of at least 2 members designated by the Dean of the Faculty.

Requirements

To receive the degree of M.Th., the student must have obtained:

- an average mark of 70% for all courses and seminars taken; if the student fails an exam (a mark less than 60%), he/she can retake the exam only once; if the student fails a total of 6 credits, then he/she fails the program;
- a mark of at least 70% for the Candidacy exam;
- a mark of at least 70% for the thesis.

Masters of Arts in Theology

Admission

Admissions to the Masters of Arts in Theology requires that the student:

- have had at least an average of 75% at the undergraduate level in Theology;
- have a working knowledge of two languages: French, English;
- have at least a sufficient knowledge of Latin and Greek in order to consult original sources.

Scholarship

The Masters of Arts in Theology (M.A.Th.) program consists of 36 credits and is completed over the course of 2 years of 2 trimesters each. The first year consists of 18 credits of scholarship (see the above program for M.Th.). The second year consists of 12 credits of the following:

- 6 Seminar credits;
- At least 4 courses from the Graduate Studies Course Program;
- A maximum of 2 credits of courses in common with the undergraduate level;
- Exams 6 credits, detailed below.

Elective Courses

For the student interested in learning more about different theological milieus and to enrol in a special course or to take part in research seminars that relate directly to their thesis, the Faculty can recognize those credits obtained at another Faculty of Theology. In this case, the student must consult the Dean beforehand concerning this option.

Exams

The student must follow the course program and take part in research seminars. In addition to written or oral exams for each of the courses in the program, the student is required to pass, during their scholarship, an oral Candidacy exam of 1 hour before a committee of 2 members of the faculty. This Candidacy exam consists of 9 important subjects in Theology structured as follows:

- 3 subjects in relation to theological questions studied at the undergraduate level and further researched at the graduate level;
- 3 subjects in relation to theological questions studied at the graduate level;
- 3 subjects in relation to the thesis research domain.

Thesis

Beyond satisfying the requirements of scholarship, the student must choose a member of the faculty to advise them on a chosen thesis topic. This thesis must be at least 100 pages. It must illustrate the student's ability to carry out serious theological work on the chosen thesis topic of Theology. Although the M.Th. thesis aims at furthering research done at the undergraduate level, the M.A.Th. thesis differs. It resembles doctoral research in its aim to be original. The thesis must be completed within 3 years, at the latest, after having completed scholarship. The thesis must be completed within 2 years, at the latest, after having completed scholarship. It will be submitted to a jury of at least two members appointed by the Dean of the Faculty.

Requirements

To receive the degree of M.A.Th., the student must have obtained:

- an average mark of 70% for all courses and seminars taken over the period of 2 years without having one mark inferior to 60%; if the student fails an exam (a mark less than 60%), he/she can retake the exam only once; if the student fails a total of 6 credits, then he/she fails the program;
- a mark of at least 70% for the Candidacy exam;
- a mark of at least 75% for the thesis.

Doctorate in Theology

Admission

Admission to the Doctorate in Theology (Ph.D.) requires that the student:

- obtained a Masters in Theology (M.Th.), a Masters of Arts in Theology (M.A.Th.), or have completed studies judged equivalent;
- known for obtaining the canonical grade, the three ancient languages: Latin, Greek and Hebrew. To obtain a civil grade, only the ancient languages necessary for the development of the research topic are required.

Scholarship

The doctoral program in Theology (Ph.D.) consists of at least 2 years of 3 trimesters each in residence. Also, it consists of a minimum of 9 credits of scholarship (3 seminars).

During scholarship, the student must pass an oral Candidacy exam of 2 hours and a half on 10 fundamental subjects of Theology chosen by the student and approved by the Faculty. The jury is composed of 5 members of the faculty.

Beyond satisfying the requirements of scholarship, the student must choose a member of the faculty to advise them on a chosen thesis topic. This thesis must be at least 200 pages. The student defends his/her thesis before a jury of at least 5 members designated by the Dean of the Faculty. The doctoral thesis is a substantial scholarly work that shows mastery of a specific field and makes an original contribution to Theological science.

MASTERS OF THEOLOGY AND OF ARTS IN THEOLOGY THESES

Choosing a Thesis Topic and Advisor

Masters of Theology (M.Th.) or Masters of Arts in Theology (M.A.Th.) candidates must, in accordance with the Dean of the Faculty and **before October 16**, choose a thesis topic and a thesis advisor.

The Advisor's Role

The thesis advisor must have the time necessary to accomplish the following tasks efficiently (a) in delineating the thesis topic, (b) in researching the thesis bibliography, (c) in overseeing the elaboration of the thesis.

Work in Progress Report

Candidates will submit on **March 12** a report (6 to 8 pages) that details the work accomplished since the beginning of the year in addition to the developments of their thesis. They will accompany this report with a bibliography of material consulted.

Committee

After the submittal of this work in progress report, the Dean will organize a committee of professors (including the thesis advisor). This committee will study the report. If it is deemed necessary, it will discuss this report with the student. A written summary of observations and remarks will be submitted to the Dean before the end of the academic year.

Time Limits for the Thesis

The M.Th. thesis must be submitted no later than 2 years after the completion of scholarship, and the M.A.Th. thesis no later than 3 years. The thesis must be submitted in 3 copies, of which one will be for the Faculty archives and considered property of the College.

Thesis Evaluation

The thesis presented by the candidate is submitted to a jury of at least 2 members designated by the Dean. To be accepted, the M.Th. thesis must receive a mark of at least 70% and, for the M.A.Th. at least 75%.

DOCTORAL THESIS

Choosing a Thesis Topic and Advisor

In accordance with the Dean, the doctoral candidate in Theology (Ph.D) must, in the first year of their inscription, choose a thesis topic and a thesis advisor.

The Advisor's Role

The thesis advisor must have the time necessary to accomplish the following tasks efficiently (a) in delineating the thesis topic, (b) in knowing the latest research on this topic, (c) in overseeing research method, approach, and thesis' process, (d) in finalizing methodology, (e) in overseeing the elaboration of the thesis.

Evaluation

There is the possibility to discuss the thesis topic with a committee of professors.

Thesis Submittal

The doctoral candidate, after the first year that follows their first inscription, must fill out the form for thesis submittal.

Committee

After the official thesis submittal, the Dean will organize a committee of professors (including the thesis advisor). This committee will study the report. If it is deemed necessary, it will discuss this report with the student. A written summary of observations and remarks will be submitted to the Dean before the end of the academic year.

Time Limits for the Thesis

The thesis must be submitted and defended within 7 years following the first inscription. The thesis must be submitted in 7 copies to the Secretary's office. These copies are considered property of the College. The doctoral candidate must consult the Dean beforehand in regards to the language in which the thesis will be written.

Thesis Evaluation and Oral Defence

The doctoral thesis (Ph.D) is defended before a jury of 5 members designated by the Dean of the Faculty. The jury members have 3 months to submit their evaluation. If the thesis receives favourable evaluations, the Dean convenes the doctoral candidate and the jury members for the final oral defence of the thesis.

GENERAL INFORMATION

Changes in Course Selection, papers, dissertation topics, degrees, etc.

Any changes in course selection, topics for papers and dissertation, type of degree, full-time/part-time registration and extension periods for papers/dissertations or exams must be authorized by the Dean. Requests for these changes must be submitted in writing to the Dean (appropriate forms can be obtained in room 209).

Attention ! New

Please bring back your filled and signed inscription form at the deadline date. Lateness will not be tolerated. A **fine of \$5.00 / day** will be charged until the form is in.

If a student receives an incomplete mark (N/D), then he/she will remain at the status of scholarship and pay the fees relative to this status until the student obtains a final mark that completes the program for which he/she has enrolled.

Consulting the Dean

If students wish to see the Dean, Sr. Marie-Thérèse Nadeau, she will normally be in her office (room 310) daily at 11:20 am. Otherwise, appointments have to be scheduled.

Professors

Professors are more than willing to meet students and help them out in their studies. However, professors request that appointments be made with them in order to better plan their work and use of time.

Administratives services

In order to ensure a smooth running of the administratives services, please note the following distribution of responsibilities:

Academic Affairs Agent – (room 209)

- informations or corrections concerning academic dossiers
- exam results
- loans and bursaries
- submitting papers and dissertations
- submitting course selection, withdrawal, full-time/part-time registration forms
- letters of recommendation
- income tax receipt

Reception Services Agent – (room 206)

- student card
- changes of address

Academic Services Agent – (room 207)

- submitting exam selection forms
- codes and payments for photocopies
- information on courses (timetables, credits, rooms),

Secretary Treasurer – (room 303)

- Payment of tuition fees

Library hours :

Monday to Thursday	8:30 a.m. – 9:00 p.m.
Friday	8:30 a.m. – 8:00 p.m.
Saturday	8:30 a.m. – 4:00 p.m.

Any changes will be posted on the Library door.

DEADLINES

Course selection, Fall Term

Deadline: September 8

Deadline for changes in course selection: **September 25**
COURSE REGISTRATION FORM, to be submitted to the Dean.

Choice of thesis topic and advisor

Deadline: October 16

Submit appropriate form, room 209.

Course selection, Winter Term

Deadline: January 4

Deadline for changes in course selection: **January 22**
COURSE REGISTRATION FORM to be submitted to the Dean.

Candidacy exam

Deadline: March 5

Submit a list of 9 chosen subjects for the Candidacy exam in M.Th. or M.A.Th.

Work in Progress Report

Deadline: March 12

Submit a brief written report of 6 to 8 pages on the thesis. Submit with appropriate form, room 209.