



DOMINICAN UNIVERSITY COLLEGE

Theology
Undergraduate Studies

STUDENT'S

MANUEL

2007-2008

Faculty of Theology

Practical Guidebook for Students

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Although we promote the use of inclusive language, it has been omitted here for the sake of brevity

ACADEMIC YEAR 2007-2008

SCHOLARITY AND ACADEMIC RESPONSABILITIES

GENERAL INFORMATION

Scholarity

The normal scholarity for undergraduate studies in Theology is 30 credits per year. A student is considered full-time if he is registered for at least 9 credits per term.

Basic Program

In contrast to the graduate studies program, in which obligatory courses are reduced to a minimum, the undergraduate program, whose aim is to provide a broad overview of the Christian Mystery along with the acquisition of knowledge and basic skills, requires 24 credits per year.

Electives

Each student will complete the basic program by choosing courses among those offered in the program of electives, which varies from year to year. The focus is on contemporary questions and problems that affect the Christian conscience and the life of the Church. Undergraduate students may also take a Philosophy course (3 credits) in order to complete their program requirements.

Prerequisites

Undergraduate students must have a sufficient knowledge of Latin and also of the rules of scientific methodology. Courses in these subjects are offered and are obligatory for those who cannot fulfill these prerequisites before being admitted.

Biblical Greek

Knowledge of Biblical Greek is required only for the graduate studies program. However, it is strongly recommended that all students acquire knowledge of this language at the undergraduate level, as it is most advantageous, especially for the study of the New Testament and of the Fathers of the Church.

Supplementary Credits

Credits for Ancient Language courses are not integrated in the total scholarity (90 credits) required to obtain an undergraduate degree. However, Greek and Hebrew (3 credits each) are credited at the graduate level, if a student pursues his studies at this level.

Attendance

Students must attend all meetings of the courses for which they are registered. In case of absence, the Professor must be notified.

Timetables

Courses are normally grouped either in the mornings or the evenings, in order to allow for longer periods of personal work. As a rule, a 15 hour course requires 30 hours of personal work.

Tutorials

Upon agreement with the Dean, undergraduate students who have amassed 45 credits with an overall average of 80% can take courses in the form of tutorials if normal attendance is not possible and if the professors concerned deem it possible and agree to direct the work, a credit in tutorial form is equivalent to 45 hours of personal work. In the case of a 3 credit tutorial, the mode of evaluation will entail at least one paper or a written exam. Tutorial registration forms are available at room 207.

Program of Studies

See the next page for the list of courses, both required and elective, offered this year.

Timetables

See pages 8 - 15 for a detailed timetable of courses for each program. Required courses are indicated by a number and the name of the Professor, and optional courses by the abbreviated title in lower case letters.

Course Selection

Students must submit their course selection on the day of registration: **September 4** for the Fall Term and **January 3** for the Winter Term. To register, students must fill out the COURSE REGISTRATION FORM and return it to the Dean.

Hebrew

The Hebrew course will be given if at least five students register for it.

OVERVIEW OF THE PROGRAM

REQUIRED COURSES

SOURCES

TH.E 311	Old Testament: The Biblical Books during and after the Exile	3 cr.
TH.E 112	New Testament: The writings of Paul	3 cr.
TH.E 113	History of the Church: The first centuries	3 cr.

THEOLOGICAL REFLECTION:

Church and Sacraments

TH.E 321A	Baptism and its Confirmation	2 cr.
TH.E 321B	The Eucharist	2 cr.
TH.E 321C	The local Church of God and its Ministries	3 cr.
TH.E 321D	The Church and its Institutions	3 cr.

Christian Commitment

TH.E 331	The social and Political Commitment of Christians	3 cr.
TH.E 331A	Prayer and Worship	2 cr.

ELECTIVE PROGRAM

TH.E 011A	Latin	3 cr.
TH.E 3523	The Abraham and Sara Story (Genesis 12:1-25:11)	1 cr.
TH.E 3836	Confessing sexual sins. Towards a theological perspective On a practice	1 cr.
TH.E 3814	Are You becoming a Mystic?	1 cr.
TH.E 3622	Psychology and Theology	1 cr.
TH.E 3522	Esther	1 cr.
TH.E 3958	Doing the Rite thing	1 cr.
TH.E 3703	Catholic Church in Canada: An overview	1 cr.
TH.E 3704	Irish Catholicism: History, Spirituality and Legacy	1 cr.

TRIMESTRIAL SCHEDULES

FALL TRIMESTER (SEPTEMBER - DECEMBER)

REQUIRED COURSES		Professor	Room
TH.E 113	History of the Church: The first centuries – 3 cr.	C. Auger	221
TH.E 321A	Baptism and its Confirmation – 2 cr.	P. Allard	221
TH.E 321B	The Eucharist - 2 cr.	P. Ingram	221
TH.E 321C	The local Church of God and its Ministries - 3 cr.	J. Vandenakker	221
TH.E 331	The social and Political Commitment of Christians - 3 cr.	A. Descôteaux	221

ELECTIVE PROGRAM

TH.E 3523	The Abraham and Sara Story (Genesis 12:1-25:11) - 1 cr.	W. Vogels	219
TH.E 3814	Are You becoming a Mystic? - 1 cr.	L. Roy	219
TH.E 3622	Psychology and Theology - 1 cr.	P. Allard	219

WINTER TRIMESTER (JANUARY – APRIL)

REQUIRED COURSES		Professor	Room
TH.E 311	Old Testament: The Biblical Books during and after the Exile - 3 cr.	H. Tremblay	221
TH.E 112	New Testament: The writings of Paul - 3 cr.	J. Doutre	221
TH.E 321D	The Church and its Institutions - 3 cr.	P. Allard	221
TH.E 331A	Prayer and Worship - 2 cr.	A. Caldwell	221

ELECTIVE PROGRAM

TH.E 3836	Confessing sexual sins. Towards a theological Perspective on a practice – 1 cr.	M. Allard	221
TH.E 3522	Esther - 1 cr.	H. Tremblay	221
TH.E 3958	Doing the Rite thing - 1 cr.	M. Farrell	221
TH.E 3703	Catholic Church in Canada: An overview - 1 cr.	C. Auger	221
TH.E 3704	Irish Catholicism: History, Spirituality and Legacy – 1cr.	C. Auger	221

PAPERS AND DISSERTATIONS

GENERAL INDICATIONS

NEW!! Methodology

????

Papers for the First Term

During the Fall Term, every student registered for the Bachelor's degree (B.Th.) must submit two papers in Theology. These papers pertain to subject matters of the Fall Term's required and elective programs. Each is 7-8 pages in length and consists in either discussion of a specific problem or a reading report.

Choice of Forms of Papers

One of the following forms of papers can be chosen: preparation of a dossier; grid-guided research (Scripture or History of the Church courses). The latter form is strongly recommended for first-year students as it helps one to become familiar with work tools, text analysis and secondary literature.

Evaluation

If a student so wishes, the two written exercises of the Autumn semester will count for 30% of the evaluation for the courses concerned. Moreover, a professor may make any form of evaluation he or she judges appropriate in connection with a course count for up to 30% of the final mark, it being understood that this evaluation will not be made during the actual class time. It is to be noted that a student who has already had a short exercise and/or dissertation count for 30% in the final evaluation of a given matter will not be eligible to benefit from this other 30%.

Dissertation

During the Winter Term, every student registered for the Bachelor's degree (B.Th.) or the Certificate in Theological Studies (C.T.S.) must submit a dissertation (approx. 15 pages, not exceeding 20 pages) on a topic of his own choice within the year's program. Students registered for the B.Th (3 years) will choose the topic of their dissertations alternatively and according to their preference in a) Positive Theology (Scripture and History of the Church), b) Dogmatic Theology and c) Moral Theology.

Presentation

Papers and dissertations must be typed (double-spaced) and presented according to the rules of scientific methodology. Before being submitted to the professors concerned for evaluation, all assignments and papers will first be presented to Professor Maximo Gatela, O.P., who will ensure that the methodological norms of the Faculty are adhered to.

Deadlines

Papers and dissertations must be submitted on the set due dates. Any lateness not justified to the Dean will affect the Professor's evaluation of the student. If an extension is needed, students must first make this known to the Dean and then fill out the proper form.

Tutoring

Students wishing closer supervision in their work should approach the professor they think appropriate as a tutor in the subject matter.

ACADEMIC YEAR 2007-2008

Choice of topics for Fall Term papers

Topics for the two Fall Term papers must be submitted by **September 28**. Students must fill out the CHOICE OF PAPERS / DISSERTATION form (available at room 207) and return it to the Dean.

Choice of topic for Winter Term dissertation

The topic for the Winter Term dissertation must be submitted by **January 29**. Students must fill out the CHOICE OF PAPERS / DISSERTATION form and return it to the Dean.

Topics for the dissertation will be chosen alternatively (as previously mentioned) among the following courses:

- Positive Theology: TH.E 112; TH.E 311; TH.E 113
- Dogmatic Theology: TH.E 321A; TH.E 321B; TH.E 321C
- Moral Theology: TH.E 331A; TH.E 331

Deadlines

For the Fall Term, the first paper must be handed in (at the Administrative Assistant's office, room 209) by **October 23** and the second paper by **November 20**. For the Winter Term dissertation, the due date is **March 15**.

END-OF-TERM EXAMS

GENERAL INFORMATION

Exams

Besides papers and dissertation, the evaluation of students includes an exam session at the end of every term.

Written Exams

Students must pass a written exam every year in four pre-set subject matters: Scripture (Old or New Testament), or History of the Church, Dogmatic Theology and Moral Theology:

- Every term, two subject matters (one in Positive Theology; the other in Speculative Theology) will be pre-set for the written exam:
- For every 3 credit course, students will prepare six questions, among which two will be drawn at the beginning of the exam: students then choose the one they wish to answer.
- For courses less than 3 credits, the number of questions to be prepared can be found on the next page; only one question will then be drawn at the beginning of the written exam.

Oral Exam

For all other courses, students have the choice between a written or an oral exam; however, students must take at least one oral exam per term.

- For the written exams, see the procedure described above.
- Oral exams for all courses last 20 minutes. If they wish, students can be told the main question that they will be asked 20 minutes before their exam.

Final Exam

In order to obtain the Bachelor's degree, the student must have a comprehensive exam comprising of a written component and an oral component in the last semester of the programme. This exam covers a list of 30 questions prepared by the students; the same ones that are given each year for the required courses. The student must choose 10 questions from each year of the programme making sure that all the subject areas are covered. In the last semester, when the comprehensive exam is being taken, students will not be required to take individual exams for the required courses.

Supplementary Exam

In the event of a failure, students have the right to one supplementary exam.

ACADEMIC YEAR 2004-2005

In accordance with the procedures described above, the following modes of examination will obtain:

questions

Fall Trimester

Written Exams

TH.E 321C	The local Church of God and its Ministries	6
TH.E 321B	The Eucharist	4

Written or Oral Exams

TH.E 113	History of the Church: The first Centuries	6
TH.E 321A	Baptism and its Confirmation	4
TH.E 331	The social and Political Commitment of Christians	6

Winter Trimester

Written exams

TH.E 311	Old Testament: The Biblical Books during and after the Exile	6
TH.E 331A	Prayer and Worship	4

Written or Oral Exams

TH.E 112	New Testament: The writings of Paul	6
TH.E 321D	The Church and its Institutions	6

Choice of Examination Mode

Each student will indicate his choice of examination mode by **November 20** for the Fall Term and by March 18 for the Winter Term. The appropriate forms should be submitted to the Faculty Secretariate (room 207).

Examination Questions

Professors will begin the distribution of examination questions **November 15** for the Fall Term and March 21 for the Winter Term.

DEGREES

Certificate of Theological Studies

A Certificate of Theological Studies can be obtained if the following conditions are met:

- a) one must have completed studies at the College level (or the equivalent), thus being eligible for the Theology Faculties of Canadian Universities;
- b) Upon agreement with the proper authorities, register in a 30 credit program, attend all courses of this program, write a dissertation and successfully pass the written and oral exams in each of these courses.
- c) obtain no mark lower than 60%;
- d) meet the above-mentioned conditions within a maximum delay of five years.

Bachelor of Theology: B.Th.

In order to be eligible for undergraduate studies in Theology, a student must have obtained the degree of Bachelor of Arts (B.A.) or have completed those studies at the College level which render one eligible for the Theology Faculties of Canadian Universities.

- In order to take full advantage of the theological formation dispensed by the Faculty, it is advised to acquire beforehand a solid formation in Philosophy.
- Given the amount of attention that the Faculty accords to the sources, knowledge of Latin is required. Biblical Greek is required only for admission to graduate studies (M.Th. and M.A.Th.); however the study of this language is strongly recommended as early as the undergraduate level.

The Bachelor of Theology program is spread over a period of three years: each year comprises a minimum of 30 credits and aims at giving a general theological formation, necessary for any true research in Theology.

Papers, Dissertation and Exams

Students must attend all courses of the program, and also submit papers and a dissertation. In addition to written or oral exams for each course, students must also pass a 4-hour written exam and a 45 minute oral exam based on questions (30) covering the first three years of Theology.

Requirements

In order to obtain the Bachelor of Theology degree, students must have maintained a 65% average per year (including the final exam) and have received no mark lower than 60%.

In the event of a failure, students have the right to a supplementary exam. A failure in more than three courses, a failure at the supplementary exam or an overall yearly average less than 65% is equivalent to the failure of the whole year.

Time limit for the final exam

Students registered for the B.Th. on a full-time basis (3 years or equivalent time period) will normally take the final exam at the end of the third year. The maximum delay between the end of the scholarship and the final exam (as well as the submission of papers and the dissertation) is 12 months.

Students who do not take the final exam immediately after the end of their last term must take the exams for each course of that term, in addition to the final exam.

GENERAL INFORMATION

Attention !!

Please bring back your filled and signed inscription form at the deadline date, the lateness won't be tolerated. A **fine of \$5.00 / day** will be charged until the form is in.

Changes in course selection, papers and dissertation topics, degrees, etc

Any changes in course selection, topics for papers and dissertation, type of degree, full-time/part-time registration and extension periods for papers/dissertation or exams must be authorized by the Dean. Requests for these changes must be submitted in writing to the Dean (appropriate forms can be obtained in room 209).

Consulting the Dean

If students wish to see the Dean, Sr. Marie-Thérèse Nadeau, she will normally be in her office (room 310) daily at 11h20 a.m. Otherwise, appointments have to be scheduled.

Professors

Professors are more than willing to meet students and help them out in their studies. However, Professors request that appointments be made with them in order to better plan their work and use of time.

Secretarial staff

In order to ensure a smooth running of the secretarial staff, please note the following distribution of responsibilities:

ADMINISTRATIVE ASSISTANT (room 209)

- informations or corrections concerning academic dossiers
- exam results
- loans and bursaries
- submitting papers and dissertations
- submitting course selection, withdrawal, full-time/part-time registration forms
- letters of recommendation

RECEPTION DESK (room 206)

- all payment of fees (tuition fees and photocopies)
- student card
- changes of address
- information on courses (timetables, credits),

SECRETARIAL OFFICE (room 207)

- submitting exam selection forms

Library

Library hours:

Monday to Friday	8 h 30 - 17 h 45 19 h 00 - 22 h 00
Saturday	8 h 30 - 11 h 30 13 h 00 - 17 h 00

Any changes will be posted on the Library door..

DEADLINES

Course selection, Fall Term

Deadlines: September 5, September 21

Deadline for changes in course selection: September 21. COURSE REGISTRATION FORM, to be submitted to the Dean.

Choice of topics for papers

Deadline: September 28

Fill out the appropriate form before September 28 and submit to the Dean

Choice of type of exam (written or oral): Fall Term

Deadline: November 20

Submit appropriate form, room 207

Papers

Firts paper, Deadline: October 23 - Second paper, Deadline: November 20

Submit, room 209

Course selection, Winter Term

Deadline: January 3, January 18

Deadline for changes in course selection: January 18. COURSE REGISTRATION FORM, to be submitted to the Dean

Choice of topic for dissertation

Deadline: January 29

Fill out the appropriate form before January 31 and submit to the Dean

First 20 questions for B.Th Exam

Deadline: February 5th

Submit to the dean

Dissertation

Deadline: March 14

Submit, room 209

Choice of type of exam (written or oral): Winter Term

Deadline: March 18

Submit appropriate form, room 207

Last 10 questions for B.Th Exam

Deadline: March 26

Submit to the dean

CHOICE OF EXAMINATION

(N.B. Separate these forms before submitting them on the indicated date.)

Theology

FOR NOVEMBER 20st 2007

I wish to take the examination in
the following subjects

written

oral

TH.E 113	History of the Church The first Centuries	_____	_____
TH.E 321A	Baptism and its Confirmation	_____	_____
TH.E 331	The social and political Commitment of Christians	_____	_____

Signature of Student

Student's Name
(in block letters)

Theology

FOR MARCH 18th 2008

I wish to take the examination in
The following subjects

written

oral

TH.E 112	New Testament The writings of Paul	_____	_____
TH.E 321D	The Church and its Institutions	_____	_____

Signature of Student

Student's Name
(in block letters)

FACULTY OF THEOLOGY

Name of Student : _____

Degree sought : _____

- I would like to write **my first paper** in the course TH _____

- I would like to write **my second paper** in the course TH _____

N.B. **IMPORTANT**, form to be given before September 28th 2007 at room 209.

FACULTY OF THEOLOGY

Name of Student : _____

Degree sought: _____

- I would like to write my **dissertation** in the course TH _____

N.B. **IMPORTANT**, form to be given before January 29th 2008 at room 209.

